

# WITTON CHURCH WALK CE PRIMARY SCHOOL RISK ASSESSMENT: Ice and Snow



PLEASE REFER TO SCHOOLS BUSINESS CONTINUITY PLAN				
WHO MIGHT BE HARMED? Employees, Pupils, Service users, Visitors			HOW MANY ARE AFFECTED?	
HAZARDS (including inadequate or lack of arrangements)	EXISTING CONTROL MEASURES	✓ if in place ✗ if not	WHERE: ✗ State action to be taken with timescales ✗ Any additional control measures ✓ Site specific details	RESIDUAL RISK RATING High, Medium, Low
<b>Policy / procedures</b>	• On site staff are clear in their responsibilities in gritting the car park, access road and pedestrian paths.	✓	All paths into school and the pathways across playground to entrance door	L
	• All staff are aware of this risk assessment and take responsibility for following the designated paths and access routes when icy conditions exist and enforcing this with children and visitors.	✓	Children told in assemblies and re-iterated by class teachers in class	L
<b>Slips/trips due to icy conditions</b>	• A sufficient amount of salt / grit is available. It is replenished once used.	✓	Bursar & caretaker organise and record – bring low levels to attention of HT	L
	• Weather forecasts are monitored for ice/snow conditions.	✓	Bursar & HT	
	• Salt or grit is applied to the car park, access road and pedestrian paths when icy conditions are expected.	✓	Caretaker to note places he has gritted. A letter has been sent out to all parents and carers regarding school policy in ice & snow, risk assessment on website and their responsibility with regard to their safety.	
	• Other areas that require gritting have been identified on a risk basis.	✓	Caretaker & HT discuss & caretaker notes places he has gritted – parents aware in a letter that is sent out at the beginning of November but also available on the website.	L
	• Site management staff have been provided suitable footwear for working in icy conditions.	✓	Caretaker chooses to wear own shoes. HT has made it clear that suitable footwear can be provided.	L
	• Areas are identified such as steps or slopes that may not be safe even when cleared. These are closed and marked accordingly with cones/signs or hazard warning tape.	✓	At all times	L
	• Where playgrounds remain excessively slippery due to snow or ice, a nominated person will make the decision to accommodate pupils indoors at break times. If playgrounds remain in use, supervision levels should be revised.	✓	HT & Deputy. See revised supervision plans attached. Staff and pupils made aware by senior members of staff in the morning.	L

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	<ul style="list-style-type: none"> <li>All reasonable efforts should be made to ensure that the school remains open. However The Head Teacher is clear that they have the ultimate decision whether to close the school if the icy conditions are deemed too hazardous.</li> </ul>	✓	Continuity plan in place. Text service to all parents and carers.	L
	<ul style="list-style-type: none"> <li>Members of staff have been advised to wear “sensible” footwear.</li> </ul>	✓	Common sense. Responsible for safeguarding own and colleagues’ health & safety in bad weather. Staff should also wear footwear/clothing appropriate to the conditions.	L

<b>Manual handling</b>	<ul style="list-style-type: none"> <li>The salt or grit is available throughout the establishment in yellow bins at appropriate intervals to reduce manual handling.</li> </ul>		Caretaker grits	
	<ul style="list-style-type: none"> <li>Suitable shovels have been provided.</li> </ul>	N/A		
	<ul style="list-style-type: none"> <li>Consider salt spreaders / spinners to reduce manual handling.</li> </ul>			
	<ul style="list-style-type: none"> <li>A separate manual handling assessment has been undertaken for the gritting task.</li> </ul>			
<b>Effects of the cold</b>	<ul style="list-style-type: none"> <li>Inclement weather clothing and gloves have been provided to site management staff who undertake gritting.</li> </ul>	✓	Caretaker wears gloves & coats	
<b>Vehicle traffic in the car park</b>	<ul style="list-style-type: none"> <li>High-visibility clothing has been provided to site management staff who undertake gritting.</li> </ul>		In place	
<b>Are there any other foreseeable hazards associated with ice / snow?</b>  <b>Please circle YES / NO</b>	<p><b><u>List any additional control measures:</u></b></p> <p>Caretaker will grit the pathway directly outside school, the hill into school and staff car park. Gritting the hill will ensure we made all reasonable precautions to ensure staff can get into school.</p>			
<b>ASSESSED BY (Print name)</b>			<b>SIGNED</b>	<b>DATE</b>
<b>LINE MANAGER</b>			<b>SIGNED</b>	<b>REVIEW DATE</b>

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ALL STAFF

SIGNATURE

DATE