

Witton Church Walk CE Primary School
Church Walk, off Chester Way,
Northwich,
Cheshire,
CW9 5QQ

Tel: 01606 288128



*'Where Every Door is Opened
and Every Gift Unlocked'*

Head teacher: Mrs K Magiera
E-mail: head@wittonwalk.cheshire.sch.uk

27th February 2018

Dear Parents

Payment of School Meals & Snack Accounts

This letter is prior notice to all parents/carers that from Monday 16th April, the maximum amount of debt allowed on your child's school lunch account will be £22.50. If this limit is exceeded you will need to send your child into school with a packed lunch until the debt is cleared as your child will not receive a school meal until the debt is cleared. As you are aware, children can only receive a snack at break time if they have sufficient funds in their snack account.

All meals should be paid for either in advance or on the day that the meal is to be taken where possible.

Any outstanding debt should be cleared before we return on 16th April as this policy will be adhered to. You can find your child's balance on ParentPay, for which we can supply log on details if you have mislaid them, or you can ask at the office. If you believe you may have difficulties clearing the balance before the 16th April, please come to the school office where an agreement can be arranged to have the debt paid off over a set period of time.

A new policy relating to the payment of school meals will be available on the school website after the Full Governing Body meeting on 14th March.

Kind regards

Mrs K Magiera

Head teacher



