



WITTON CHURCH WALK CE NURSERY & PRIMARY SCHOOL WRAP AROUND CARE PROTOCOL 2021

Each week Ms Naylor will send a register to each teacher for which children will be attending **Wrap Around Care** mornings and after school.

As the club grows, this may become a daily register.

Wrap Around Club Manager	Nicola Naylor
Wrap Around Club Deputy	Paula Harrop
Wrap Around Club Deputy	Sam Oakley

MORNING DROP OFF

Each morning the children that have attended will be brought to their class at 8.45am by a member of the Wrap Around Team and handed over to the class teacher or teaching assistant.

Early Years children will be brought into school at 8.50am

AFTERNOON COLLECTION

Early Years & KS1

At 3.15pm children attending the after school Wrap Around Care will be collected by a member of the Wrap Around Care Team and their names marked off the register.

KS2

At 3.20pm the class teacher will check their list of children attending afternoon Wrap Around Care and send the children to the Hall before leaving the class with their children or dismissing any children at 3.20pm. The children will gather in the Hall where a member of the Wrap Around Care Team will meet them and mark them off the register.

All children who attend clubs must be walked to the Community Room and handed over to a member of the Wrap Around Care Team by the club teacher, so they can be checked off the register and adhere to Safeguarding.

Many thanks for your support

Nicky Naylor
Wrap Around Care Manager