



**DIOCESE OF CHESTER  
WITTON CHURCH WALK CHURCH OF ENGLAND AIDED SCHOOL**

**'Where Every Door is Opened and Every Gift is Unlocked'**

At Witton we are a partnership of school, church, home and community. We create a stimulating and caring environment, grounded in Christian belief and practice, so that all members of our school community feel happy, safe and secure. Time is taken to value and nurture each child educationally, creatively and spiritually. Children and staff are encouraged to aim for 'Everyday Excellence' and believe in themselves in order to achieve their full potential.

**NURSERY ADMISSION POLICY 2017-18**

Parents should be aware before applying that in this school RE, collective worship and our whole ethos are based on the teachings of the Church of England.

Our school is also a neighbourhood school, serving the parish of St Helen, Witton, within Cheshire West and Chester Council and this is reflected in our policy. Please note that attendance at our nursery does not guarantee a school place.

After admissions of children with statements of Special Educational Needs, naming our school in writing and in the event that there are more applicants than places, the governing body will allocate places using the following criteria, which are listed in order of priority and the oversubscription criteria will be applied in subsequent criteria order.

The Governing Body operates a system of equal preferences under which they consider all preferences equally and allocates places according to its policy. In the event that there are more applicants than places, the governing body will allocate places using the following criteria, which are listed in order of priority:

1. A 'Looked After Child' or a child who was previously looked after but ceased to be so because they were adopted (or became subject to a residence, or special guardianship order). A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in section 22(1) of the Children Act 1989).
2. Children whose parents are faithful and regular worshippers – see Note (a) - in the Parish Church of St Helen.
3. Children who have a sibling – elder brothers or sisters, step-brothers or step-sisters, half-brothers or half-sisters, adopted brothers or sisters living together as part of one household, already attending Witton Church Walk CE Primary School and who will still be attending the following year.

4. Children whose parents are faithful and regular worshippers – see Note (a) – in an adjacent parish of an Anglican Church where the parish boundary meets St Helens Parish boundary or of another Christian denomination, as recognised by Churches Together in Britain and Ireland and for whom this is the closest Church of England school as measured using an Ordnance Survey address-point system which measures straight line distance in miles from the address point of the school to the address point of the place of residence.
5. Children whose parents are faithful and regular worshippers of another Christian denomination as recognised by Churches together in Britain and Ireland and for whom this is the closest Church of England school as measured using an Ordnance Survey address-point system which measures straight line distance in miles from the address point of the school to the address point of the residence.
6. Children whose permanent address at the time of admission is within the existing ecclesiastical parish boundary. A map showing the parish boundary is available from school. See note (d)
7. Children who are in receipt of the Early Years Pupil Premium.
8. Other children. Pupils living nearest to the school measured using an Ordnance Survey address-point system which measures straight line distances in miles from the address point of the school to the address point of the place of residence.

## **Notes**

- (a) By “faithful and regular”, we mean attendance on average a minimum of one service per month for at least twelve months prior to the closing date for applications. Please ask your minister to complete Appendix A as proof of regular attendance.
- (b) A parent is any person who has parental responsibility or care of the child. Where admission arrangements refer to ‘parent’s attendance at church’ it is sufficient for just one parent to attend.
- (c) When we cannot accommodate all pupils qualifying under one of the criteria stated above, the next criteria will also be applied to determine priority for admission.
- (d) Residency will be determined as the address where the child lives for the majority of the week (e.g. where the child wakes up between Monday to Friday).

Where it is identified that there are a limited number of places available and the Governing Body cannot differentiate between the applications using the nearest school criterion (criterion 7) a random allocation tie-breaker will be applied. This may be required for example, where applicants reside in the same block of flats.

One Nursery place is always available for Children in Care or if Social Care request a place.

## **‘In Term’ admissions**

Admission into our nursery is usually at the beginning of each school term. Only under exceptional circumstances, due to funding arrangements from the Local Authority, will we accept ‘in term’ transfers from other nursery settings.

Please note that your application will still be considered with others at the next termly intake.

This policy is in accordance with the Admission Policy for Church of England Aided Schools as suggested by the Diocese of Chester.

There is no statutory right of appeal against refusals for Nursery places.

Further information about the admissions procedure may be obtained from the head teacher at the school, to whom all applications for admissions should be submitted. If you would like to view the school please contact our Bursar in the school office who will arrange this.

**Date Agreed: 30.01.2017**

**Review Date: Spring Term 2019**

**Headteacher:**

**Chair of Governors:**

**WITTON CHURCH WALK CE PRIMARY SCHOOL  
APPLICATION FOR NURSERY ADMISSION 2017-2018**

Parents should be aware before applying that in this school RE, collective worship and our whole ethos are based on the teachings of the Church of England. Our school is also a neighbourhood school, serving the parish of St. Helen's, Witton, within the Cheshire Local Authority and this is reflected in our policy.

.....

**SURNAME**  **DATE OF BIRTH**

**FIRST NAME (S)**  **SEX:** M  F

**ADDRESS AT WHICH CHILD IS RESIDENT**

.....
.....
..... <b>POST CODE</b> .....
<b>PHONE NO</b> .....

**NAME(S) OF PARENT(S) OR ADULT(S) WITH PARENTAL RESPONSIBILITY (CARERS)**

<b>Mr/Mrs/Ms Dr etc</b>	<b>Initials</b>	<b>Surname</b>	<b>Daytime Telephone No:</b>
<b>Mr/Mrs/Ms Dr etc</b>	<b>Initials</b>	<b>Surname</b>	<b>Daytime Telephone No:</b>

**ADDRESS(ES) (if different from pupil's address) and email address (where available)**

--

**POSITION IN FAMILY**

(eg if there are 3 children in the family and the child is the 2<sup>nd</sup>, show 2/3)

**NAMES OF SIBLINGS CURRENTLY ATTENDING WITTON CHURCH WALK**

Name of Sibling	Year Group	Date of Birth

Do the child's parents regularly attend St Helen's Church, Northwich?  YES/NO

Please state the name of any other Anglican Church and the vicar/minister, or any other Christian Church and the vicar/minister, which the child's parents regularly attend, this being the nearest Church School.

Please provide a reference in support of your application.

Does your child/ren have any special needs, behaviour issues or medical conditions that we need to be aware of?

#### OTHER RELEVANT CIRCUMSTANCES

Please include here any further information that you consider may be relevant to your application. Continue on a separate sheet if necessary. Please provide full details of dual residency.

#### SESSION CHOICE

We run the following sessions; please indicate which you would prefer (subject to availability).

Monday & Tuesday 9.00am – 3.15pm (with a healthy packed lunch from home)

Wednesday 9.00am – 12.00pm

Or

Wednesday 12.15pm – 3.15pm

Thursday & Friday 9.00am – 3.15pm (with a healthy packed lunch from home)

Once we have received your application, we will pass it to the Admissions Panel who will inform you once a decision has been reached.

Date of application

## Supplementary form

### Name of child:

Surname	Christian names
Date of birth	Boy <input type="checkbox"/> Girl <input type="checkbox"/>

### Name of parent/guardian

Address

Post code

Telephone

Mobile

### Place of worship one of parents / guardians regularly attends:

Name of place of worship

Address

Name of vicar / priest / minister / faith leader / church officer

Address

Post code

Telephone

### Worship attendance:

Please tick if you have attended, on average, a minimum of two services per month for at least six months prior to the closing date for applications as in criteria .....

Signed as proof of attendance ( incumbent or other church officer):

Your faith leader will be contacted in order to confirm this information